



**Position /Title:** Maintenance Worker I

**Department:** Public Works

**Division:** Streets

**Updated:** Feb 2019

### **NATURE OF WORK**

*The Maintenance Worker I performs a variety of unskilled and semiskilled maintenance work, and operates a variety of equipment in the construction, operation, repair, maintenance, and replacement of City streets and storm drainage systems. The position receives supervision from the Public Works Superintendent and has no supervisory responsibility.*

### **ESSENTIAL JOB FUNCTIONS**

The Maintenance Worker I job functions include but are not limited to the following types of activities; constructing and maintaining City streets, right of ways, storm sewers, and parks; cleaning gutters and drop inlets; mowing, raking and spraying weeds; patching and chip-sealing streets; ditch maintenance; storm sewer construction; concrete pouring and finishing; asphalt mixing; culvert construction; snow removal; street sanding; street sign maintenance; and general park maintenance.

### **OTHER JOB FUNCTION**

In addition to these functions, the Maintenance Worker I performs vehicle safety checks; sets up work safety zones; maintains the rock, asphalt, and dirt stock piles; and performs various labor intensive construction activities. The employee also operates a variety of power and manual equipment (i.e. Tractors, mowers, dump trucks, backhoes, chain saws, jack hammers, shovels, hammers, etc.). The Maintenance Worker I also support other municipal departments when the need for excess personnel develops. Finally, the employee will perform any other task that may be assigned by the Public Works Superintendent.

## **OTHER FEATURES/CONDITIONS**

While performing his/her duties, the Maintenance Worker I is regularly exposed to intensive manual tasks that include shoveling, racking, and moving or lifting objects weighing up to 100 pounds. Additionally, the employee will be required to use his/her hands, fingers, arm, and legs to handle, feel, or operate various tools and controls. The employee will be required to stand, sit, walk, run, talk, listen, climb, balance, stoop, kneel, crouch, crawl, shovel, rake, and lift.

The employee will also be expected to work in outside weather conditions; near moving parts; in high or precarious places; and during the course of performing these duties, the employee may be exposed to fumes, toxic chemicals, and constant loud noises.

## **KNOWLEDGE, ABILITIES, AND SKILLS**

The employee should possess a basic understanding of equipment; facilities; materials; methods and procedures used in the department's maintenance, construction, and repair activities. The employee should exhibit some knowledge concerning the operation of power tools and heavy equipment.

Additionally, the employee must have the ability to perform heavy manual tasks for an extended period of time; work safely; communicate effectively (both in writing and orally); establish and maintain effective working relationships with supervisors and co-workers; and understand and carry out written and oral instructions.

## **EDUCATION, TRAINING, AND EXPERIENCE**

The employee should possess a High School Diploma, or a G.E.D.

## **NECESSARY SPECIAL REQUIREMENTS**

The employee should possess a valid State Driver's License and must obtain class "B" Commercial Driver's License (CDL) with air brakes, within 6 months of employment.